

Alexander Neibaur Society

BY-LAWS

Effective February 1, 2007

ARTICLE I - NAME

This organization shall be known as the Alexander Neibaur Society, hereinafter referred to as the "Society," established in the state of Utah.

ARTICLE II - PURPOSE

The purpose of the Society is to research, learn about, and share the history, genealogy, and current events of the family of Alexander Neibaur and Ellen Breakell; To perpetuate the memory of the descendants and forefathers of Alexander Neibaur and Ellen Breakell; To cement the ties of fellowship and kinship between living members by frequent association and kindly relationship; preserving the history and memorials of the family; and through unity prevent duplication of any labor by researching and gathering genealogical links using dues provided for that purpose.

ARTICLE III - MEMBERSHIP

Section 1. Anyone who is related to Alexander Neibaur, Ellen Breakell, or their forefathers (by biology, adoption, and/or marriage) may apply for active Society membership provided they are at least 18 years old, and pay the appropriate dues.

Section 2. Applicants need to be able to show their lineage to Alexander Neibaur and/or Ellen Breakell, who are interred at the Salt Lake City Cemetery in Salt Lake City, County of Salt Lake, State of Utah. A simple verbal or written statement will suffice. New applicants for membership shall be declared an active member upon payment of the dues pro-rated for the remainder of the year in which they join, according to the table at the end of section 3. There is no initiation fee.

Section 3. Dues will be payable by January 31st of each year. Society members not paying dues by the last day of February shall be deemed not in good standing and will not be eligible for membership benefits. This status shall remain in effect until the dues are brought current. There are two membership choices, **individual** or **family**, and two sub-choices, **standard** or **mailed**. Standard membership will receive the Society newsletter via email while the Mailed membership will receive a single, mailed copy of the Society newsletter via U.S. Postal Service (this option only available to members with a mailing address within the United States). Members shall be declared active upon payment of the dues pro-rated for the remainder of the year in which they join. All members will receive, as a minimum, the Society newsletter, membership listing on the Society website, and posting and download privileges. Active members will also receive voting privileges, entitling two (2) votes per family membership or one (1) vote per individual membership. The following table will be utilized in calculating pro-rated dues for new members mid-year:

Join Month	Standard Family Membership	Standard Individual Membership	Mailed Family Membership	Mailed Individual Membership
February through July	\$15.00	\$10.00	\$20.00	\$15.00
August through January	\$7.50	\$5.00	\$10.00	\$7.50

Section 4. The Officers are granted the power to waive any member’s dues due to the member experiencing hardship provided the member requests such waiver from a member of the presiding officers. When approved the President shall order the Secretary/Treasurer to make annotation that dues were waived and are considered paid for that year.

ARTICLE IV – PRESIDING OFFICERS

Section 1. The Presiding Officers: The elective officers of the Society shall constitute the presiding officers, hereinafter referred to as the “Officers.”

Section 2. Officer Duties: The Officers shall handle all Society business; plan and conduct reunions or other family-wide social events; listen to all complaints and grievances made by members; audit the Society financial records at the end of the year (this audit will be performed by both outgoing and incoming officers) or at the request of any active member in good standing, or when so directed by the President.

Section 3. The Quorum & Individual Duties: Three (3) members shall constitute a quorum of the Officers: the President, Vice President, and Secretary/Treasurer. Their duties are outlined below:

The duties of the President shall be:

1. To preside at all Society meetings
2. To appoint members to all committees deemed necessary to operate the Society. Create additional committees that will promote the purpose of the Society
3. To work with other Officers to prepare and submit an annual Society budget
4. To appoint the chair of the Website Committee, also known as the webmaster
5. To be a member of all committees

The duties of the Vice President shall be:

1. To perform the duties of the president in his/her absence
2. To chair the Newsletter Committee
3. To chair the Reunion Committee
4. To be a member of all committees

The duties of the Secretary/Treasurer shall be:

1. To keep membership records of all Society members with assistance from the Vice President
2. To keep an accurate accounting of the minutes of all Society meetings and to attend to the correspondence of the family as directed by the Officers
3. To collect Society dues and make payments, when so ordered, by the Officers
4. To keep accurate financial records of the Society

5. To make a financial report at each regular business meeting and when deemed necessary in the Society newsletter
6. To chair the Nominating Committee
7. To be a member of all committees

Section 4. Eligibility to run for office: Any active member in good standing is eligible to run for any elective office in the Society. Anyone wishing to run for an eligible elective office must submit his or her name to the nominating committee by the last day in August following the reunion.

Section 5. Elections and Length of Term: Officers shall be elected by open ballot to serve a term of office for a period of two (2) years. The general election will be held during the month of September following the reunion, with the newly-elected Officers taking office on October 1st. The election will be handled via electronic mail, and for those members who do not have email access, via standard mail services. In the event the committee has more than two (2) nominees running for any office, the committee will not be bound to call a primary election. In the case of a tie, the winner will be determined by the drawing of two cards, one card bearing the word "Elected" and the other blank.

Section 6. Vacancy: When a vacancy occurs in an elective office, the position will be filled by the presiding officers until the next scheduled Society business meeting.

Section 7. Removal: Any elected officer may be removed from office for malfeasance of office. The action to be taken for removal shall be a vote of no confidence called for by five or more active Society members and showing good cause for the same to the presiding officers.

Section 8. Interim Election & Officers: During the period from February 2007 until the completion of the first election, expected sometime in the summer 2007, an interim President, Vice President, and Secretary/Treasurer shall be voted upon by active members. All interested candidates must notify Bev Matheson, who will serve as acting Nominating Committee Chair, no later than March 3, 2007. Nominations will be sent in the form of a ballot via electronic mail to each Society member on or about March 4, 2007. Additional election information, including instructions and results, will be posted online at www.neibaurfamily.org. Upon completion of this interim term, this paragraph will be permanently removed from the by-laws.

ARTICLE V – MEETINGS

Section 1. Business Meetings: At least one regular business meeting will be held at each year and one will always be held at the reunion.

Section 2. Special Meetings: The President may call a special meeting when necessary. A special meeting may be designated as a closed meeting. Only active members in good standing shall attend a closed meeting or send in their comments, motions or votes by electronic or standard mail service.

ARTICLE VI - COMMITTEES

Section 1. Each committee shall be formed by an unlimited number of Society members. Each chairperson shall be appointed by the President unless expressly provided the right as an Officer. Members of each committee shall be appointed by either the President or chairperson of the pertinent committee.

Section 2. Each committee member, including President-appointed chairpersons, shall serve for an indefinite period unless the committee is reorganized by the President or the committee member resigns.

Section 3. Each committee shall perform the following duties:

The Nominating Committee

1. To manage the election process including preparing, sending, receiving, and tallying ballots
2. To actively seek out nominees for and to receive all nominations for eligible elective offices

The Historical Committee

1. To verify documents used in family research and make every good attempt to ensure that all genealogy is correct
2. To enter verified family data directly into the Society database
3. To submit a written report to the Officers on unverifiable research before it is entered into the Society database

The Newsletter Committee

1. To oversee the preparation and distribution of the Society newsletter by means of either electronic or standard mail services quarterly but not less than semi-annually
2. To collect statistics on all births, marriages, and deaths occurring in the family for inclusion in the Society newsletter
3. To notify members via the Society newsletter of pending votes on Society issues and changes to the by-laws as outlined in Article VII

The Reunion Committee

1. To determine the date and location of the family reunion to take place every odd-numbered year, beginning in 2007
2. To prepare a reunion in such a manner that there are activities for members and their children in addition to the business meetings. Emphasis is to be placed on activities that will encourage younger family members to attend and participate in reunion activities
3. To call upon Society members to assist in the planning and execution of the reunion

The Website Committee

1. To manage the Society website(s), email system(s), and DNS entries, including but not limited to website permissions

ARTICLE VII – BY-LAWS AMENDMENTS

Section 1. These by-laws may be amended by submission of the proposed amendment in writing by the last day of January only. Any changes will be voted on at the next business meeting.

Section 2. All active members in good standing shall be notified of an amendment vote at least two (2) months in advance.

Section 3. A two-thirds (2/3) affirmative vote of active members in good standing will pass the amendment.

Section 4. By-laws accepted and or amended shall go into effect immediately. Notice of any amendment shall be given to Society members via the next Society newsletter.